
**I WORKED FROM HOME AS
USUAL & HAVE A T2200
TAX CHECKLIST**

Name**Phone****Email**

Copy of your previous tax return
(for new clients only)

GST/HST # (if applicable)

Business name

T2200 from your employer

Employment Earning Salaries
Employment Earning Commission

Advertising & promotion expenses

Advertising & promotion expenses

Accounting & Legal Fees

Accounting & Legal Fees

Food & Beverage

Food & Beverage

Lodging

Lodging

Parking

Parking

Telephone

Telephone

Other

Other

Office stationary & supplies

Office stationary & supplies

Business Use of Home Expenses

Heat

Water

Electricity

Property taxes

Insurance

(Commission employment only)

(Commission employment only)

Other expenses

Maintenance

Percentage of personal usage

Motor Vehicle Expenses

Kilometres you drove in the tax year to earn
business income

Maintenance and repairs

Total kilometres you drove

Leasing cost

Fuel and oil

Supplementary business insurance

Interest

Other expenses (please specify)

Insurance

License & registration